

TO ALL LODGES

# MOOSE

*The Time is Now*



## ADMINISTRATORS TAKE NOTE:

**IRS form 990:** Is due no later than September 15, 2010. Start preparing the Tax Return now and avoid delays - The Moose International Web-site at [www.mooseintl.org](http://www.mooseintl.org) has an entire section devoted to the IRS 990 - including the forms and instructional videos. The information is available in the Members Only Portal under forms.

**MONTHLY FINANCIAL REPORT filing:** Many Administrators still fail to file the necessary Monthly Financial Statements from their Quick Books accounting system - through the LCL.NET feature. If you are keeping your records current the filing is nothing more than pushing a few command clicks on the computer. The filing is due by the 15<sup>th</sup> of the month following the reporting month (i.e. July 31, 2010 is due August 15, 2010).

**IRS FORM 941:** The 2<sup>nd</sup> Qtr 2010 filing is due - make sure you have filed the form and paid any taxes due.

**ARE YOU PLANNING or HOLDING EVENTS OFF LODGE PREMISES? DID YOU FILE FOR DISPENSATION FROM THE GENERAL GOVERNOR'S OFFICE?**

If you answered Yes and then No - you have a major problem - You must obtain dispensation from the General Governor - failing to do so could result in liability issues. The General Governor's office maintains a list of items that require dispensation before the activity is executed - available on the [www.mooseintl.org](http://www.mooseintl.org) web site - Members Only Portal - under Forms - General Governor's office. All officers should become familiar with this list.

**MOOSE INTERNATIONAL A/R PAYMENT and MOOSE CHARITIES FUNDS** are due at Moose International by August 15<sup>th</sup>, 2010. Make sure the payable and the Moose Charities funds are mailed on time to make the 15<sup>th</sup> deadline.



**COMMUNITY SERVICE REPORT** July 31<sup>st</sup> is the end of the 1<sup>st</sup> quarter of the 2010-2011 Moose fiscal year and therefore the 1<sup>st</sup> Community Service Report is due at Moose International by August 15<sup>th</sup>, 2010. Make certain to get your Report to International on or before the deadline. The form is available on the [mooseintl.org](http://mooseintl.org) web-site.

**MEXICAN RIVIERA CRUISE** there is still time for members to purchase passage on the *Carnival Splendor* sailing from Los Angeles, CA on October 10<sup>th</sup>, 2010. More information can be found on the [mooseintl.org](http://mooseintl.org) web-site. These inexpensive cruises are 1 of the benefits of Moose membership - talk them up and promote them with the members.

**TRIPLE PLAY - MOOSE CONFERENCE:** Make those reservations and plan to send your Lodge, Chapter, and Moose Legion representatives to Reno, NV November 7 - 10, 2010. This Conference will present sessions on *Running a Successful Lodge and Social Quarters Operation; The Moose Legion - Making the Difference Between Success and Failure; and a session devoted to the Women of the Moose.* Registration information is located on the [mooseintl.org](http://mooseintl.org) web-site.

**COMMUNITY SERVICE - HALLOWEEN TREAT BAGS** Tommy Moose Halloween treat bags are available from the Catalog Sales Department of Moose International - a great give-a-way to make Halloween a little safer for the small ones. The bags are available in lots of 50 at \$10.50 per lot plus shipping & handling. Order your bags today - more information and order form are available at [www.MooseIntl.org](http://www.MooseIntl.org)



**MOOSE LEGIONNAIRE OF YEAR NOMINATIONS** If your Lodge has not filed the Moose Legionnaire of the Year nomination form it is NOT too late to at least have the chosen Moose Legionnaire receive an acknowledgement certificate. The nominee will not be eligible for top honors in the Association or at International, but he can still be recognized by the Lodge for his contributions as a Moose Legionnaire. Please take

the time to send in the form to Moose International. The deadline is August 10<sup>th</sup>, 2010.

**GENERAL LAW Section 51.5 PARTICIPATION** As we approach State Convention time it is important to remind Lodges of their obligation to have representation at the Convention meetings. The Association By-laws require that the Governor and Administrator of each Lodge serve as official delegates and be present at the meetings; in the event either cannot attend for just cause they must request in writing to be excused - such requests are to be sent to the Association Secretary who shall review and either grant or deny the request. Wherein a Governor or Administrator is excused the Lodge must send an Alternate Delegate who has been duly elected and his name reported in writing to the Association Secretary. In addition to the annual Convention and annual Mid-Year Conference; the Law applies to all official meetings of the Association and International, these include District meetings and the International Convention. **Lodges not complying with this Law will be considered NOT in good standing and subject to possible Social Quarter Permit suspension.** Make certain your representatives are in attendance and avoid potential issues.

Dave Smoot  
Regional Manager



Start making plans now to attend the  
2011 International Moose Convention in  
Anaheim, California

June 30 - July 6, 2011